ASCC Assessment Panel

Approved Minutes

Thursday, March 21, 2013 9:00am -10:30am

110 Denney Hall

ATTENDEES: Breitenberger, Collier, Hetherington, Hogle, Krissek, Soundarajan

Agenda:

1. Approval of 2-21-13 Minutes
	* Hetherington, Soundarajan, unanimously approved
2. Assessment conference review
	* AAC&U General Education and Assessment
		+ Large research institutions were represented and there were two major trends
			- Rubrics to evaluate learning outcomes
				* Plans need to be discussed with faculty to determine feasibility.
				* The rubrics can be tweaked by the instructors for their specific course content.
				* Calibrating rubrics is important as instructors may interpret rubrics differently.
			- Course management systems like Carmen to make data collection and producing reports easier.
				* Smaller, Liberal Arts colleges are to the point of actually using the data whereas most large universities are not there yet.
	* Campus Assessment Conference
		+ 200 people were present. Half of the attendees were faculty and half were staff members.
		+ Feedback was overwhelmingly positive.
3. Assessment Plan
	* Need to have a 5 year plan developed by the next Assessment Panel meeting in order to share it with the full ASCC at the last meeting on April 19th.
		+ All GE categories must be reviewed in 5 years.
	* Continue collecting Assessment data from Education Abroad and Service Learning courses frequently and inform instructors that the frequency of submissions will be determined in the future.
	* Plan for developing and implementing rubrics
		+ Each year focus on two GE categories
			- Education Abroad & Service Learning
			- Cross disciplinary Seminar & Second Level Writing
			- History and Social Diversity in the US & Global Studies
		+ It is important to get faculty who are currently using rubrics to help develop category level rubrics.
	* Continue asking for course reports while developing rubrics starting with 20 large enrollment courses that were part of course set 1. They are expecting to submit a 5 year update report.
		+ Reports due January 2014. If there are sequences the report will be due in one year.
		+ Reports to be discussed at Assessment Panel meetings during Spring 2014.
		+ Include all campuses.
		+ Meetings need to occur with the units who must submit these reports.
		+ Provide option to units to use rubrics as we move in that direction.
	* Next Assessment Panel meeting:
		+ Put something in writing to provide to ASCC.
		+ Pull up 2005 plan and write out explanation of what we will be doing.